

‘THE ELBOW CAY RESTORATION COMMITTEE’  
MINUTES OF MEETING  
FIRST PRELIMINARY MEETING

DATE & TIME: JAN. 14<sup>TH</sup>, 2020 – 1:00PM – 2:41PM

LOCATION: The Thompson Group Office – Hope Town Settlement

CALL TO ORDER: Reinhold Probst

ATTENDEES:

Board Members Present:

Reinhold Probst, Stafford Patterson, Monica Cook, Kristina Malone, James Boyce, Frank Knowles, Lana Russell, Scott Patterson, Carol Lyn Terrels, Mari Matthews

Board Members Absent: Junior Mernard

Guests: Pete Colling, Ingrid Elliott (as advisors/to help)

AGENDA:

- Planning the organizational and functional structure of the Steering Committee. Keeping in mind that ‘Redundancy is important.’ Ingrid to create a draft organigram outlining structure, objectives & master plan for discussion by the Committee.
- The Committee will start a fact-find process about existing legal entities which could be revived or used for the operation of the Committee, and to compile a pros and cons report for formal formation and functioning of the new ECRC. This includes connecting into PERC for US donations and being able to open or revive a bank account for funds.
- Bank Accounts: Monica & Frank to be in communication with Doug Hyde and Betty Roberts for guidance on having all funds raised channeled to the Elbow Cay Community Associations’ local bank account and to consider Floyd funds still in the old Elbow Cay Community Restoration Committee’s bank account (which is dormant).
- Motion #1 – James Boyce appointed as IT person for the committee. James’ first task: Research the “Work Place” program to determine whether or not this is a suitable platform for the committee. The goal is to have a platform for committee members to communicate, gather and store data, share documents etc.
- Motion #2 – Kristina Malone appointed as the Committee Secretary.

- Motion #3 – Mari Mathews appointed as Communications Manager.
- Motion #4 – Stafford Paterson, Monica Cook & Reinhold Probst appointed as interim full-time Executive Team. (A more official vote to be held soon) It was agreed by committee members that these 3 positions, eventually be paid positions, with the exception of Reinhold Probst. (Reinhold is graciously volunteering his time and skill.)
- After the committee meeting, Stafford, Monica, Reinhold and Pete visited Help.NGO introducing themselves in an effort to form an open line of communication.
- During this introduction, there was a request made for a meeting between Help.NGO & The Elbow Cay Restoration Committee on the morning of Jan 15<sup>th</sup>, 2020.
- The meetings purpose will be to discuss the potential for a working relationship between Help.NGO and The Elbow Cay Restoration Committee.
- Help.NGO will be asked to produce financial reports (past & current, as well as anything projected that may or may not be currently in the works) info on their scope of work, outlined projects (completed & ongoing), project progress thus far, future commitments, commitments still to be/currently being fulfilled, etc..
- The Committee seeks to take control of the Elbowcay.org website.
- Pete Colling will be the liaison between Help.NGO and the Committee, during the transition period, given his working relationship with them.
- The Committee discussed mapping and approaching all other key stakeholders, such as Samaritan’s Purse, Hope Town United, Hope Town Rising, HTVFR, Hope 4 Hope Town, etc. (donors and implementing NGOs) to fact find and to establishing working relationships with them to co-ordinate and communicate.
- Committee Members are working to acquire white boards that will be set up and displayed near the Library/Clinic area for ease information sharing. (Note - Similar to those on Green Turtle Cay)
- Carol Lyn has offered her expertise in PR for much needed marketing.
- Monica has a created the slogan “I AM HOPE TOWN” and offered the idea to have T-shirts printed. Shirts will then be available to purchase with all proceeds going toward the recovery efforts of our Island.
- The Committee wishes to inform the community that this is a very open group. Our meetings are open for anyone, at any time. We encourage your input and value your opinion. This is a true team effort.

NEXT MEETING: Meeting of The Executive Board - Jan 15<sup>th</sup>, 20. 8:30AM The  
Thompson Group Office

MEETING ADJOURNED: 2:41PM

MINUTES COMPILED: Kristina Malone – Committee Secretary - Minutes  
Approved by Committee