



**ELBOW CAY  
RESTORATION  
ASSOCIATION**

Hope Town  
Elbow Cay  
Abaco, Bahamas

**'THE ELBOW CAY RESTORATION COMMITTEE'  
MINUTES OF MEETING - BOARD**

DATE & TIME: Feb 17<sup>th</sup>, 2020 – 2:07PM – 4:01PM

LOCATION: The Great Escape – Hope Town Residence

CALL TO ORDER: Reinhold Probst

**ATTENDEES:**

Board Members Present: Lana Russell, Kristina Malone, Reinhold Probst, Mari Matthews, Frank Knowles, Andrew Charles, Carol Lyn Terels, Monica Cook, Scott Patterson

Ingrid Elliott – Advisor

Apologies: James Boyce, Stafford Patterson, Junior Mernard

Guests: Kim Penning, Kim Rody – Volunteers, Sabine Probst.

**AGENDA:**

- Update by Monica & Reinhold
- Outstanding Tasks
- Discuss Help.NGO RE: Building Materials and distribution. Including PERC response
- Update by Ingrid RE : Legal, Organization etc.
- Website, Emails etc. update by Mari
- Dedicate someone to answer emails to [info@elbowcaycommunity.com](mailto:info@elbowcaycommunity.com)
- Schedule Community Meeting

**1. Teachers Residence Repairs/Rebuild:-** The Committee is pleased to learn, and share with the community, that the school teachers' residence rebuild and repairs will be funded by Hope Town Rising. The project is in the beginning stages, but will be underway shortly.

- **Materials & Private Home Repairs/Rebuild:-**
- Andrew Russell & Bergeman Malone have offered to provide material lists/home assessments for; Lucille Russell, Edward Malone, Peggy Gates, Audrey Malone, Marcelle Sawyer (new 16x16 building) and others.
- Rocky Farms has offered their help with building materials. Updates to follow.

**2. Debris Removal:-**



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- a) The Restore Hope Foundation will fund cost of Ken Bethel's services for debris removal on the roadside of the North End. The scope of work for this project does not permit the crew to enter or remove debris from private property. (Note: Homeowners can personally, and directly engage, and pay for services to clear their property, if they wish). Any debris brought to the curbside will be cleared free of charge. These efforts are due to begin next week, so homeowners are encouraged to get their debris to the roadside within a week, otherwise they will miss the opportunity.
- b) **Samaritan's Purse Debris Removal:** Efforts will soon continue with funding and labour of off island removal of debris on North and south end of the island.
- c) SP is providing a Tub grinder and a crew for 1 month to handle the mulching of organic debris. The tub grinder will reduced the organic waste 7:1. The mulch will be left on site for community use.

**3. Park/Library Fence:-** Holly Thompson has ordered the paint for the Jarret Park Playground fence and it should arrive next week. Monica is organizing a paint party, date to be determined.

**4. Donors/Fundraising:-**

- a) Jane Patterson is graciously donating a portion of her Real Estate sales commissions to the ECRA.
- b) Hope Town Rising has donated 130 Air Conditioning Units (both Split & Central Units) & 4 licensed techs will install. Updates to follow.

**Outstanding Tasks:-**

- a) The Committee notes the outstanding importance for Hope Town Volunteer Fire and Rescue to acquire the drone footage, and data collected by Help.NGO during their contracted period. There remains major concern of Hope Town Community information/data gathered, not being held by the community itself. Given the importance of this information for preparedness and safety, etc. HTVFR should obtain and hold this data – especially since their funds part paid for the work and community funds were used for this. The Committee will support HTVFR in ongoing efforts to have this data turned over.
- b) Creating master list of skilled labour/contractors: The committee has agreed that the best way forward with this task is to include a list on the website of skilled laborers ie. Plumbers, electricians, etc. with contact



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- information for easy community reference. To include local island labour as well as Abaco contractors who are prepared to travel to help – in case the local labour is too busy already.
- c) 'I am Hope Town' T-shirts: Heather Prosa & Sabine Probst to assist with design ideas, and we can then order & print. There will be a link included on the site that would allow visitors to order the shirts and have them shipped.
  - d) Heather Prosa has kindly created the Logo with a beautiful meaning for ERCA and we want to say Thank You!
  - e) The Committee will follow up with HTVFR on their progress on producing financial reports of donations received, spent, and still available, noting any specific earmark/allocation of remaining funds.
  - f) The Committee, noting the need for a 'Project Manager' is communicating with local contractor's regarding their availability to oversee the rebuild/repairs of the various private homes as those projects begin. The committee also notes that given the scope of work, this should be a paid position/s. Discussion and communication are ongoing, updates to follow.
  - g) Hope Town Harbour Lodge Clean up – There has been no updates from the owners on this recently, however, the committee is hopeful that there will be a decision made very soon. Any update will be shared asap!

### **ECRA Development :-**

#### **Ingrid's update on Legals, etc:-**

- a) Articles and Memorandum of Association are to be sent over to the Attorney (Mr. Pinder). Monica has the paperwork to be completed to instruct the lawyer. Ingrid to complete.
- b) PERC paperwork has been completed. The Committee have approved sending it to PERC for registration.
- c) The Committee (9 members present) have approved the Mission, Vision and Values. This will now be included on the ECRA website.
- d) Monica is working on the bank forms, and process for opening the ERCA bank account.

#### **Mari – Website, Emails etc.:-**

- a) Elbow Cay Restoration Association's website: [elbowcaycommunity.com](http://elbowcaycommunity.com). Emails have been set up & website should go 'live' in a few days! We're excited to share this.



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- e) Mari has agreed to manage the emails to [Info@elbowcaycommunity.com](mailto:Info@elbowcaycommunity.com); Please reach out at any time you're your input, thoughts, questions or concerns. We want to hear from you. Executive Board Member Emails:  
[Monica@elbowcaycommunity.com](mailto:Monica@elbowcaycommunity.com);  
[reinhold@elbowcaycommunity.com](mailto:reinhold@elbowcaycommunity.com);  
[stafford@elbowcaycommunity.com](mailto:stafford@elbowcaycommunity.com)

**Mark Your Calendars:**

**Community Meeting: Feb 26<sup>th</sup>, 2020 @The St. James Methodist Church 6PM** – All community members are encouraged to attend. The Committee would like to offer brief introduction on who we are as a group, our mission and seek your support.

**Samaritan's Purse & AmeriCares's Appreciation day: March 1<sup>st</sup>, 2020 @On Da Beach 11:30AM – 5:30PM** – All are invited to attend a fun filled day in appreciation of these two groups, that so selflessly continue to do so much for our community. Help us Thank Them!

**Next meeting: To be determined.**

**Meeting adjourned: 4:01PM**

**Minutes Compiled: Kristina Malone – Committee Secretary – Minutes Approved by Committee**